sense Scotland

Staff *and* Volunteer Awards 2023

Employee of the Year Nomination Pack

It's that time of year ...

Nominations are now being accepted for this year's Staff and Volunteer Awards.
The awards provide an opportunity for the Sense Scotland family to recognise our caring, talented, and inspirational staff and volunteers. We're delighted that Edward Reid is returning as host for the awards ceremony.



Where and when?

This year's ceremony will take place on Thursday 21 September 2023, in the Village Hotel, Glasgow. Nominees and invited guests will enjoy a buffet and receive a glass of fizz on arrival.



Meet the judges

Membership of the panel will include Trustees, the Chief Executive Officer and members of the National Family Partnership Forum.

Nominations

You can nominate your colleagues, manager, team or any Sense Scotland staff member, volunteer or team that you feel deserves recognition. If you wish, you can nominate individuals or teams for more than one award.

It's easy to nominate, just complete this nomination form and return it by **5pm on Monday 31 July 2023**. You can also complete the form online, by clicking this **link**.

The awards

Big Idea
An individual or team that has demonstrated outstanding innovation – developing new ways of working to benefit the people we support or the organisation.

Volunteer of the Year
An individual that has shown commitment and dedication - positively impacting the lives of people we support, their families and staff.

Inspiration
An individual who has inspired and motivated others through enthusiasm, passion and perseverance - making a significant contribution to their workplace.

Team of the Year – Operations*
A team that has worked together to deliver high-quality services and achieve positive outcomes for the people we support or the organisation.

Team of the Year – Non-Operations**
A team that has worked together to deliver high-quality services and achieve positive outcomes for the people we support or the organisation.

Chief Executive Award
An individual or team that has shown excellent leadership and vision to improve our services and programmes.

Employee of the Year
An outstanding individual that has had a significant impact on the lives of the people we support and their family members.

We need your help to decide the recipient of the final award:

Employee of the Year
The winner of this award will be an outstanding individual that has had a significant impact on the lives of the people we support and their family members. Maybe this individual provided excellent care, offered support, enabled outcomes to be achieved, led the activities or brought the fun! You can nominate any Sense Scotland staff member or volunteer that you feel deserves recognition.

***Operations** –
all teams involved in our Operational service delivery.

****Non-operations** –
all other teams including shops.

On the night, we will also be recognising those who have attained qualifications and reached long service milestones over the last 12 months.

Employee of the Year Nomination Form

Your details:

Name _____

_____

Contact details _____

_____

_____

Details of the nominee:

Name _____

_____

Job title _____

_____

Service/Team _____

_____

Contact details _____

_____

Employee of the Year Nomination Form

Why are you proposing the nominee?

You may wish to include information about their work achievements, strengths and personality.

What impact has this nominee's actions had on people we support and/or the organisation?

You may wish to include information about the positive benefits of their actions.

Employee of the Year Nomination Form

What have you or others learnt from this nominee?
You may wish to include your reflections and observations.

What evidence do you have to support this nomination?
You may wish to include supporting statements from others, examples of the nominee's work, photographs or video. If you need advice or assistance with submitting photos or video, email: **staffawards@sensescotland.org.uk**

You can complete this form online by **clicking here** or you can download this form and once completed, email it to **staffawards@sensescotland.org.uk**
or you can print and send the completed form to:

Freepost RLST-RKSC-SKSL
Staff and Volunteer Awards
Sense Scotland
TouchBase Glasgow
43 Middlesex Street
Glasgow, G41 1EE

All nominations must be received by 5pm on Monday 31 July 2023.

Late nominations will not be accepted.