



meeting venues

serviced office

arts facilities

public cafe &

corporate events

TouchBase

business centre

Welcome to TouchBase

TouchBase is Sense Scotland's Glasgow resource offering a range of fully accessible facilities for businesses, charities, disabled people, the community and the public. Located just two miles from the city centre and with excellent road and public transport links, TouchBase is an ideal venue for business meetings, training events, arts activities, exhibitions and private functions.

At TouchBase we have an excellent catering team that is experienced in creating food appropriate for your event. Our friendly staff and your event co-ordinator will work with you to ensure your event is a success.



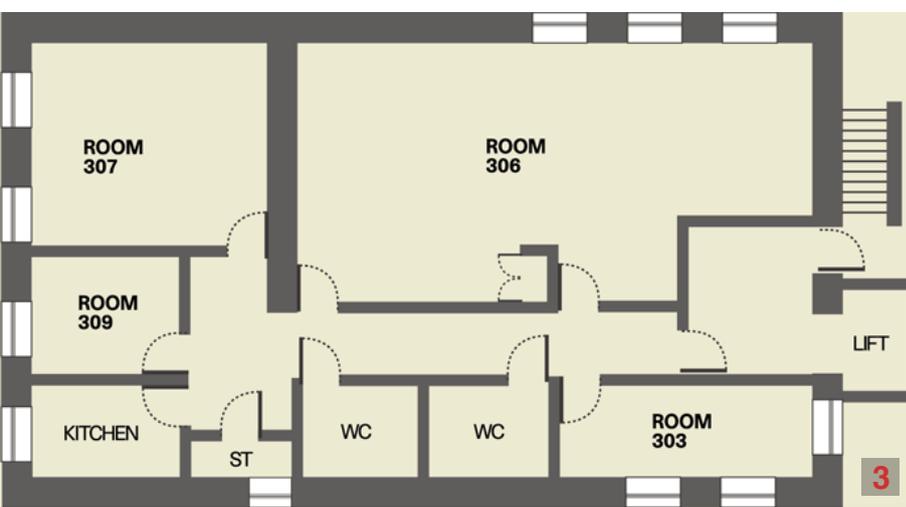
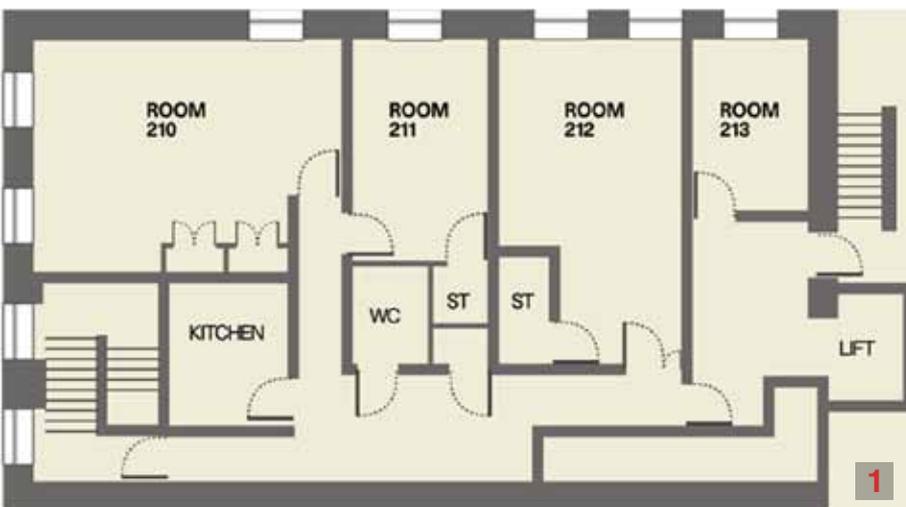
Our meeting venues

If you're holding a meeting, running a training session or giving a presentation you've got enough to think about. We take care of everything else so that you can just focus on your meeting.

TouchBase Business Centre is a great venue with 7 flexible meeting rooms located over 2 floors, a bright and airy indoor courtyard that can cater for up to 250 people and art suites for hire. A welcoming and efficient reception service is included in the room hire costs that start from as little as £25.

1 courtyard
7 meeting rooms
4 serviced desks
4 art suites
access for all
+ ample parking
fantastic food

endless opportunities!



The Wolfson suite

The Wolfson suite is situated on the second floor and offers 4 meeting rooms that can be set up in a number of styles to suit your event requirements.

1. 2nd floor plan
2. Room 306 is ideal to accommodate presentations and talks
3. 3rd floor plan
4. Room 213 and 309 work well as interview or breakout rooms
5. Room 210 is an excellent space for training sessions

room	size sqm	capacity		
		board room	theatre	horseshoe
210	35	16	26	20
211	16	10	12	14
212	27	14	24	18
213	11	6	-	-

The Strathmore suite

The Strathmore suite is situated on the third floor and offers 3 meeting rooms that can be set up in a number of styles to suit your event requirements.

room	size sqm	capacity		
		board room	theatre	horseshoe
306	64	28	60	30
307	26	14	24	15
309	10	6	-	-

Room hire charges include:

- flipchart and pens
- tv / dvd / video
- induction loop
- pencils, pads and mints for meetings laid out in boardroom style
- data projector
- free WIFI

Business events with an impact

For bookings or enquiries call our events team on 0141 429 0294 or email touchbase@sensescotland.org.uk

"A fantastic venue for all types of meetings with helpful and supportive staff who go out of their way to ensure that your visit goes as smoothly as possible."

Hector Grant -
May 2011



The Courtyard

Are you looking for a larger venue to host a product launch, award ceremony or exhibition? Our bright, airy and spacious courtyard is the ideal venue for corporate and social events. Flooded with natural light during the day, the courtyard looks quite different at night with uplighters and spotlights creating a cosy ambience.

1. The courtyard is flooded with natural light during the day
2. The Courtyard is an ideal space for holding presentations
3. The venue can also be set up in a more informal style
4. TouchBase has a fully equipped woodcraft suite available
5. Our art suites are ideal spaces to hire when you're hosting a workshop to a group of up to 20 people.

The courtyard can be used for functions such as drinks receptions, sit down meals and theatre style events. A built in large screen and projector makes it the perfect venue for presentations and films.

The courtyard is also used regularly for arts exhibitions and functions and the high access specification makes the courtyard an ideal venue choice for disabled and non-disabled people alike.

	capacity		
	dinner	theatre	reception
Courtyard	80	150	250



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Our arts resources

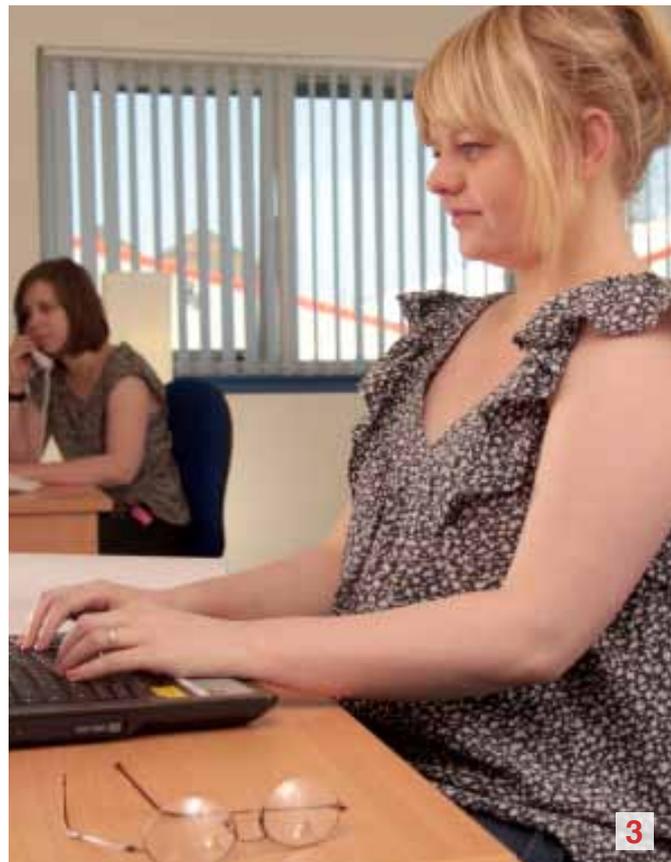
Our arts practitioners are fully qualified and trained to facilitate activities and projects and can tailor sessions to your needs. You can also hire an art suite to deliver your own arts session on a regular or occasional basis weekdays, evenings or weekends. TouchBase offers an exciting range of fully accessible music, visual and performing arts spaces and services for disabled and non-disabled people including:

- multipurpose arts room
- large visual arts space and studio
- music suite / music equipment
- woodcraft suite

Business events with an impact

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Our serviced offices

Ideal for small and start-up businesses, desks can be rented in TouchBase for a minimum of 1 day per week. The open plan, modern shared office has four desks and its own kitchen area. You will also have access to the Courtyard Cafe and discounted meeting room hire.

1. Designated kitchen area for desk rental customers only
2. TouchBase is a hotbed for non-profit organisations and start-up companies alike with unparalleled opportunities for networking in a space designed around the specific needs of charities and community groups
3. Bring your own laptop to plug in and work

Your desk rental package includes heating, electricity and maintenance. Other facilities include:

- designated desk and storage space
- high speed broadband and IT support (supply own computer)
- equipped kitchen (fridge, microwave, kettle, crockery and cutlery)
- cleaning
- telephone (calls will be charged at standard BT rates)
- reception service

Price excludes PC and printing - access to a metered printer and photocopier can be provided.



Cafe & Catering

TouchBase café welcomes visitors from local businesses and the local community. Using fresh produce, the varied menu and daily specials include vegetarian and halal options, healthy choices, fresh ground coffee and Fair Trade products, so there's something for everyone to sit in or take away.

Opening Hours

Mon - Fri 8.45am to 4pm
Saturday 9.30am to 12.30pm
Sunday Closed

The café catering team provides in house catering for TouchBase meetings and events. We can offer a range of catering to suit all budgets and tastes, from sandwiches and fresh fruit kebabs to luxury canapes.

Our friendly staff will work with you to ensure your event is a success. Contact us with details of your requirements.

"TouchBase facilities are fully accessible, very hospitable and extremely affordable. Their staff are very friendly and accommodating. And with all proceeds going to charity, you cannot go wrong. And did I mention, FREE Parking."

Ashish Kulkarni-
Glasgow Business
Network

Access for all

Whether you are a business wanting to hold a meeting, a public sector organisation carrying out a consultation or a voluntary organisation looking for a training venue - you need to think about how you will respond to people's access requirements.

Our aim is to provide you with the accessibility you require to fully enjoy your time with us. All our resources are fully accessible and our team members are readily available to assist. Our accessible facilities include personal care resources, a passenger lift, grab rails, wide corridors and contrasting decor.

Please contact us to discuss our accessibility information in detail.

Social Contribution

At TouchBase we recognise and share the social aspirations of many of our customers. All money raised through TouchBase Business Centre goes directly towards Sense Scotland. By making TouchBase Business Centre a part of your business process, you're also making an invaluable contribution to a positive impact on individuals in our society.

Sense Scotland works with children and adults who have communication support needs because of deafblindness, sensory impairment, learning and physical disabilities. Working closely with people, often on a one to one basis, Sense Scotland aims to find out what their aspirations are and how they want to live their lives.

To find out more about Sense Scotland's activities go to www.sensescotland.org.uk



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