

Policy Statement



Student placement

We are committed to providing quality services to the people we support. As part of this we offer placements to students undertaking relevant qualifications to work within the care sector. We aim to provide students on placement experiences which contribute to the successful completion of their studies and which provide examples of quality practice.

Sense Scotland will:

- Ensure a student placement contract is in place prior to the placement commencing.
- Provide students with a supervisor who they will meet with regularly.
- Ensure that students undertake duties which are appropriate the role of a student on placement.
- Ensure an appropriate Disclosure Scotland check and references are obtained prior to the placement commencing. It will be agreed with the placement tutor who undertakes these checks.
- Expect all students to adhere to Sense Scotland's core values.
- Ensure students do not work in isolation with service users or in unsupervised situations unless they have met the required competencies.
- Require that students adhere to Sense Scotland policies and procedures.
- Inform and advise students how to follow health and safety policies and procedures.
- Encourage students to express their views about matters concerning Sense Scotland and our work.
- Co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- Provide students with an induction and appropriate training.
- Provide students the opportunity to apply for internal vacancies.
- Require students to ensure that information related to the people using our services, families or colleagues is kept strictly confidential.
- Expect staff at all levels to work positively with students and, where appropriate, involve them in their work.

Relevant guidance is: Student placement guidance and student placement contract.

Helen Ostrycharz, Head of Human Resources, is the designated person in relation to this policy.

Consultation method: circulation amongst members of the internal policy working group June 2007.

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Available in other formats on request.

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